

## Draft Work Programme for Social Care, Health and Housing Overview & Scrutiny Committee 2010 – 2011

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
1.	13 <sup>th</sup> June 2011	Central Bedfordshire Council Adult Social Care: Customer Feedback – Complaints, Compliments Annual Report 2009/10	To provide members of the Committee with a 6 month progress report on the statistics on the number of cases received; complaint outcomes (upheld/not upheld); learning and improvements resulting from complaints; and cases referred to the Local Government Ombudsman.	The purpose of this report is to fulfill the duty to produce an annual report of the complaints procedure for Adult Social Care for 2009/10.
2.		Directorate approach to the Corporate Web Strategy	The Committee will receive an item on the Council's Web Strategy in relation to customers accessing Adult Social Care Services via the Council's Website.	The Committee might consider and discuss what the Directorate can do ensure customers are aware of and use the web to contact the Directorate. This is an opportunity for established and potential service users to contact and communicate with the Council, particularly the most vulnerable in the region.
3.		Quarter 4 Budget Monitoring Report	To receive the Budget information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's budget for Q4

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
4.		Community Dental Services	The Committee will receive the formal proposals for community engagement and stakeholder involvement to be used by the NHS when quantifying proposals and plans for community dental services, to become a social enterprise.	This service is seeking to become a social enterprise rather than be part of the divestment of community services to a new NHS provider. The proposed social enterprise will retain the core services and NHS Bedfordshire would commission the remaining services from other providers. It is proposed that there would be no reduction in the quantum of services, but some changes to where the services are provided. Officers from the NHS will present the committee with the proposals including how they intend to communicate and engage with patients and other stakeholders.
5.		Quality, Innovation Productivity and Prevention (QIPP)	To present to the Committee with an update from the 22 <sup>nd</sup> November on the programme for QIPP.	NHS organisations at regional and local level have QIPP plans in place to address the quality and productivity challenge. Supporting these are twelve national workstreams designed to help NHS staff successfully deliver these changes. Five workstreams relate to commissioning of care and five relate to the running and staffing of NHS organisations. Two focus on primary care commissioning and contracting, and digital technology.
6.		Acquiring Acute Services	PPT from SEPT describing the acquisition of community Health Services	The Committee will receive the process to be undertaken as part of the Divestment Proposal for Provider Services” by which EoE SHA will lead on the migration of both Bedfordshire and Luton provider organisations to new ownership by March 2011.

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
7.		Strategic Tenancy Policy	The Government proposes a new Affordable Rent, for Housing Association new-build accommodation and re-lets of existing accommodation, which will be at up to 80% of market rents. The Council is required to produce a Strategic Tenancy Policy, which will also set out a position on flexible tenancies.	The Council's Strategic Tenancy Policy will have implications for the affordability of accommodation in Central Bedfordshire and, depending on the Council's position, could adversely impact on the delivery of new affordable housing, and could result in major sites becoming stalled. In addition, the Policy will set out the Council's position on flexible tenancies and how they should be used.
8.		NHS Bedfordshire Estates Strategy: 6 month progress report	Update considering the consultation process of the master plan consultation and associated consultation proposals	Update from the 18th October 2010 OSC, where the PCT's Estates Strategy was received by the OSC. The PCT will be reviewing the Estates Strategy in lieu of the current capital and revenue allocation. The PCT has 5 strategic locations in mind for prospective sites for GP hubs. The Committee is asked to consider the proposals as the consultation will run concurrently from July / August 2010 – March / April 2011

Previous Work Programme Items				
9.	<b>28<sup>th</sup> March 2011</b>	A vision for Adult Social Care and Transparency in outcomes: a framework for adult social care.	The Committee will receive a report outlining the government's vision for adult social. The report will also highlight – Transparency in Outcomes: a framework for adult social care, which begins a consultation on a strategic approach to quality and outcomes in adult social care. The consultation runs to February 2011.	“A Vision for Adult Social Care: Capable Communities and Active Citizens” describes government's vision for a modern system of social care. A consistent theme across the aims of this vision is ensuring the best outcomes are achieved for those needing social care, their families and carers and the wider local community. The consultation document proposes a new strategy for transparency, quality and outcomes in social care.
10.		Hospital Discharge	To provide Members with a report outlining the hospital discharge process. To assist with their understanding, Members will be provided with a an overview of patient flow.	At the 4 <sup>th</sup> January Shared Services TF meeting, Members agreed to refer the matter of the charging methodology <sup>1</sup> to the Social Care, Health & Housing Overview & Scrutiny Committee, with a view towards gathering, in the first instance, data on the number of CBC patients discharged Lister, Stoke Mandeville and Milton Keynes Hospitals.
11.		Quarter 3 Budget Monitoring Report	To receive Q3 Budget information for the Social Care Health and Housing Directorate	The Committee will receive a statement of the position Directorate's budget for Q3
12.		Quarter 3 Performance Monitoring Report	To receive Q3 Performance information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's performance for Q3.
13.	<b>28<sup>th</sup> February<sup>®</sup></b>	Update on the Review of the Eligibility Criteria	The Committee will receive its review report detailing the Council's approach to the framework for setting the eligibility criteria for adult social care	Guidance issued in 2003 provides councils with a framework for setting their eligibility criteria for adult social care. As such, implementation should lead to fairer and more consistent eligibility decision.

<sup>1</sup> Based on the old Bedfordshire County Council's administrative area

14.		Diabetes Care in Central Bedfordshire	The Committee will receive a report outlining Diabetes Care in the region.	Members might wish to consider the issue of GPs having the correct skill set to deliver services of this type.
15.		Continuing Health Care	The Committee will receive a report describing NHS Bedfordshire's responsibility for NHS Continuing Healthcare in the Central Bedfordshire locality. The Committee will also be informed of Community Health Care in the region.	PCTs need to have clear arrangements with other NHS organisations (e.g. Foundation Trusts) and independent/voluntary sector partners to ensure effective operation of Continuing Health Care but there are also specific requirements for local authorities (LAs) to cooperate and work in partnership with NHS Bedfordshire.
16.	<b>24<sup>th</sup> January</b>	Health White Paper "Equity and Excellence"	Directorate scoping paper on the potential changes to the NHS and the associated impact for Central Bedfordshire's residents	The NHS White Paper, Equity and excellence: Liberating the NHS, sets out the Government's long-term vision for the future of the NHS. The vision builds on the core values and principles of the NHS. It sets out how NHS Beds should put in place processes to: <ul style="list-style-type: none"> <li>• put patients at the heart of everything the NHS does;</li> <li>• focus on continuously improving those things that really matter to patients - the outcome of their healthcare; and</li> <li>• empower and liberate clinicians to innovate, with the freedom to focus on improving healthcare services</li> </ul>
17.		Base Budget 2011/2012: Report of the Directorate:	To receive directorate proposals regarding the draft revenue budget 2011/12	To inform the Social Care Health and Housing Committee of the Budget proposals for 2011 /2012
18.		Quarter 2 Performance Report	To receive Q2 performance information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the Directorate's performance position for Q2.

19.		Annual Performance Assessment for Adult Social Care	Members will be informed of outcomes of the recovery programme to date	Performance in adult social care services is subject to an annual assessment by the Care Quality Commission (CQC). The CQC require that the outcome of the performance assessment is reported to the CBC's Executive.
20.		Central Bedfordshire Council Adult Social Care: Customer Feedback – Complaints, Compliments Annual Report 2009/10	To provide members of the Committee with statistics on the number of cases received; complaint outcomes (upheld/not upheld); learning and improvements resulting from complaints; and cases referred to the Local Government Ombudsman.	The purpose of this report is to fulfill the duty to produce an annual report of the complaints procedure for Adult Social Care for 2009/10.
21.	<b>22<sup>nd</sup> November</b>	Corporate Budget Strategy	To assess all savings proposals for financial robustness and to consider the viability and suitability of specific proposals in the Social Care Health and Housing Directorate.	
22.		Quality, Innovation Productivity and Prevention (QIPP)	To present to the Committee with an update on the programme for QIPP.	NHS organisations at regional and local level have QIPP plans in place to address the quality and productivity challenge. Supporting these are twelve national workstreams designed to help NHS staff successfully deliver these changes. Five workstreams relate to commissioning of care and five relate to the running and staffing of NHS organisations. Two focus on primary care commissioning and contracting, and digital technology.
23.		The Healthier Communities Strategy	To present the Committee with the Consultation process, consultation response and next steps.	A strategy has been drafted which sets out the key priorities believed to provide a healthier, more prosperous community within Central Bedfordshire, and what the region will <i>look like</i> in the short, medium and long term. A series of focused priorities need to be produced that the Council and its partners are able to deliver against, which will in turn make a real difference to people in Central Bedfordshire.

24.	<b>18<sup>th</sup> October</b> ®	NHS Bedfordshire Estates Strategy: Premises Development	Consideration of consultation process of the master plan consultation and associated consultation proposals	Update from the 8th April 2010 OSC, where the PCT's Estates Strategy was received by the OSC. The PCT will be reviewing the Estates Strategy in lieu of the current capital and revenue allocation. The PCT has 5 strategic locations in mind for prospective sites for GP hubs . The Committee asked to consider the proposals as the consultation will run concurrently from July / August 2010 – March / April 2011
25.		Pharmacy Needs Assessment (PNA)	This guidance was developed to support PCT's in producing their PNAs, which must be published by 1 <sup>st</sup> February 2011. It will help PCT's develop a plan for how they will prepare their own PNA to deliver improved services for patients in the Central Bedfordshire area.	The world class commissioning programme is designed to raise the ambitions of primary care trusts (PCT's) to deliver better health and wellbeing for the population. PCT's' commissioning priorities are driven by the joint strategic needs assessment (JSNA) and the pharmaceutical needs assessment (PNA) is a key component of the JSNA. The PNA must therefore be owned by the PCT's commissioning team as an intrinsic part of the overall assessment of the local community's needs. Members are asked to consider the PNA as a key tool for identifying what is needed at a local level to support the commissioning intentions for pharmaceutical services and other services that could be delivered by community pharmacies and other providers.

26.		NHS Summary Care Record	NHS Beds will provide the Committee with a report on the NHS Summary Care Record programme, illustrating the ways in which it intends to ensure patient privacy is upheld in light of potential breaches of ICT servers. The Committee will also receive an explanation as to why Milton Keynes Council has opted to advise patients to opt out of the programme.	The NHS is introducing the NHS Care Records Service (NHS CRS), to improve the safety and quality of your care. Over time, the NHS CRS will begin to provide healthcare staff with quicker access to reliable information about patients to help with your treatment, including in an emergency. The purpose of NHS CRS is to allow information about you to be accessed more quickly, and gradually to phase out paper and film records which can be more difficult to access. There are two parts to your record: <ul style="list-style-type: none"> <li>i Detailed records - held locally</li> <li>ii Summary Care Records (SCR) – held nationally</li> </ul>
27.		Bedfordshire Community Health Services	The Committee will receive the process to be undertaken as part of the Divestment Proposal for Provider Services.	The Committee will receive the process to be undertaken as part of the Divestment Proposal for Provider Services” by which EoE SHA will lead on the migration of both Bedfordshire and Luton provider organisations to new ownership by March 2011.
28.		Annual Report of Bedford and Central Bedfordshire Adult Safeguarding Board	To receive the Annual Report of the Safeguarding Adults Board	The report sets out what actions and progress has been taken in response to the key objectives and includes safeguarding activity over the same period.
29.		Draft Empty Homes Strategy 2010	The key aim of the Strategy is to bring empty homes back into use and it acknowledges the concerns of the community about empty homes and the associated issues that relate to the image of the region.	Update from the 13 <sup>th</sup> August 2009 meeting



30.		Review of Choice Based Lettings and draft Allocations Policy	Current position of the Council's development of a Choice Based Lettings and draft Allocations Policy	Central Beds Council is changing the way it allocates properties from a points based system to a system of choice based lettings (CBL). The key difference between CBL and the traditional way of allocating housing is that properties which become available for let are advertised in a variety of ways such as on the internet and in council offices, instead of being offered to the person on top of the waiting list. Choice Based Letting will make the allocating of social housing properties simpler as it allows people to make a choice about where they want to live.
31.		Tenants Services Authority Annual Report	The Committee will receive a presentation from tenants discussing how the Council will comply with the TSA's standards,	Subsequent annual reports will require landlords to include an assessment of their performance against the national standards in the previous year, including tenant scrutiny of performance and the use of external validation, peer review and benchmarking.
32.		Quarter 1 Performance Monitoring Report	To receive Q1 Performance information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's performance for Q1.
33.	<b>13<sup>th</sup> September</b>	Quarter 1 Budget Monitoring Report	To receive the Budget information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's budget for Q1

34.		Review of Choice Based Lettings and draft Allocations Policy	Current position of the Council's development of a Choice Based Lettings and draft Allocations Policy	Central Beds Council is changing the way it allocates properties from a points based system to a system of choice based lettings (CBL). The key difference between CBL and the traditional way of allocating housing is that properties which become available for let are advertised in a variety of ways such as on the internet and in council offices, instead of being offered to the person on top of the waiting list. Choice Based Letting will make the allocating of social housing properties simpler as it allows people to make a choice about where they want to live.
35.		Transforming People's Lives – Progress Report	Since the presentation to Committee on 4 February and the Executive's approval of the approach on 9 February 2010, various stakeholder events have been held, supported by leaflets & questionnaires. The report will provide feedback and recommend a strategy for implementing the Transformation Programme including a new customer pathway	Transforming People's Lives is the local approach to Putting People First, the national transformation programme for Adult Social Care. This is supported by the Social Care Reform Grant- 2010/11 is the third and final year for this funding.
36.		Transforming People's Lives – Resource Allocation System	A Resource Allocation System is to be recommended to the Executive on 28 September. Committee will be able to review the options which have been considered and the reasons for the recommendation.	A Resource Allocation System is the method used to allocate funding from the council for a Personal Budget to fund an individual's care and support needs. An interim mechanism is in place while a longer term financially sustainable system is developed. Extensive research has been undertaken on the various Resource Allocation Systems adopted by other councils, especially in the East of England.

37.		Updated position of the development of the Lets Rent Housing Option	The Committee will receive the current position in the development of this housing option which assists the homeless to acquire and remain in high quality sustainable homes in the private sector.	Update from the 5th November 2009 meeting
38.		Report of the Task Force Review of the Charging Policy for Care Services		The Committee is requested to review the Task Force's current position prior to the policy's consideration at the Executive's <b>28<sup>th</sup> September</b> meeting.
24.	<b>2<sup>nd</sup> August</b> <sup>®</sup>	<b>Members Site Visit to Silsoe Horticultural Unit and Biggleswade Learning Disability Day Centre</b>		
25.	<b>28<sup>th</sup> June</b>	Joint Strategic Needs Assessment (JSNA)	To review the current JSNAs Executive Summary	The Joint Strategic Needs Assessment is designed to ensure collaborative understanding and joint working within and across health and social care, to drive the transformation of services to best meet the local needs of individuals and communities in the Central Bedfordshire region.
26.		Adult Social Care Scoping Reviews & Locality Profiles	Outcomes of Dr Foster Research	

27.		Adult Social Care Recovery Programme Update	Updated position of the Adult Social Care Recovery Programme, with particular reference to the 11 areas in need of improvement, as it enters into phase 2 of its development.	<p>The Recovery Programme was established in October 2009 to take ASC to safe sustainable service delivery concentrating on 11 recovery areas in need of improvement:</p> <ul style="list-style-type: none"> <li>i. Safeguarding of Vulnerable Adults</li> <li>ii. Mental Health Services</li> <li>iii. Carers</li> <li>iv. Commissioning</li> <li>v. Managing the Social Care Market &amp; Contract Monitoring management</li> <li>vi. Workforce Strategy</li> <li>vii. Staffing Arrangements</li> <li>viii. Partnerships</li> <li>ix. Performance Management Arrangements</li> <li>x. Budget</li> <li>xi. Financial Management</li> </ul>
28.	<b>20<sup>th</sup> May 2010</b> ®	Site Visit to Townsend Court		